Please read this document in full. It tells you about changes to Insurance arrangements arising from the implementation of 'The Insurance Act 2015' and which will affect all business insurance policies.

A Fair Presentation of the Risk

Insurers with whom we will place your policy need to be told about you, your business and the risks you want to insure. Insurance underwriters are presumed to know general information about your trade but they know nothing about your own business other than what you tell them in answering questions, completing questionnaires and volunteering information. This is known as providing a 'fair presentation of the risk'.

The objective of a fair presentation is to give insurers all the information they might need to quote a premium and decide what terms to offer you. So please ensure you answer any questions carefully and also tell us:

- Things that might increase the risk of a loss
- Your plans for the business
- Any unusual processes or systems that are not normal for your trade
- Why you are changing insurers (if that is the case)

Insurers will need to know about anything that calls into question the integrity of the firm, its senior management, directors and owners, convictions, bad debts, court judgements, censure or accusations or investigations by authority and so on. Imagine all those things you might want to know about someone you were employing to look after your firm's finances and cash or something or some person who is precious to you.

The point about the fair presentation is that it is far better to get everything out at the time of arranging, renewing or amending your policy than to let the insurer find things out at the time of a claim.

A reasonable search

The discipline created by the Act is a good one in that you are required to make enquiries of anyone who might be able to give material information. This will include Directors, senior management, shop floor managers, and agents of the firm such as solicitors or accountants. As your insurance broker we can help you devise a suitable list of people and the words to use to make enquiry of them.

Accuracy and clarity

Please take care when answering questions, completing questionnaires or providing information in relation to your insurance. The Act places a responsibility on you to be clear and accurate in giving answers. If you have any concerns about the questions that are asked of you or there is anything you do not understand then please ask us to advise you.

It is no longer possible simply to send documents to an insurer and expect them to look through them to find material facts. You have to tell them what to look for within those documents.

Claim Payments

As long as you are honest and not reckless, the claims payment situation has improved for you and this is outlined on the next page.

Warranties

Similarly, the treatment of warranties has improved in your favour and the changes are detailed on the next page. One major new responsibility is that you will have to tell insurers if you ever breach a warranty during the policy year, so you are going to have to make a note if that happens.

Please see the examples we have included at the end of this document.

Claims Remedies

As long as you are honest and not reckless (not caring) in helping the insurer understand the risk they are covering, then the Act provides you with what should be fairer treatment if your presentation is not fair. However, if you have been fraudulent or reckless in your presentation then the insurer may have a right to avoid the policy from inception, pay no claims and keep the premiums.

The insurer will look at the risk at the time of a claim and if you have not made a fair presentation and in the absence of dishonesty or recklessness, they will have three options:

- 1. To suggest that they would have charged more premium and reduce your claim proportionately
- 2. To suggest that they would have written the policy but on different terms, in which case they can rewrite the policy from inception and apply those terms
- 3. To suggest that they would not have insured you at all and avoid the policy from inception and give you back your premiums.

IT IS IMPORTANT TO GET THE PRESENTATION RIGHT FROM THE OUTSET, EVEN IF IT TAKES MORE TIME AND A GREATER LEVEL OF ENQUIRY THAN PREVIOUSLY.

INSURERS CAN APPLY THESE REMEDIES EVEN IF THE NON-DISCLOSURE OR MISREPRESENTATION HAS NOTHING TO DO WITH THE LOSS.

ALWAYS REFER THE MATTER TO US IF THE INSURER SUGGESTS THAT THEY MIGHT NOT PAY YOUR CLAIM IN FULL.

Please see the examples we have included at the end of this document.

Warranties and Conditions

A warranty or condition precedent to liability has to be complied with literally or the insurer might have the right to cancel the policy from the date of the breach and not pay any claims.

Some warranties must be complied with at all times and others you must be complying with at the time of a loss. We will advise you which is which.

An insurer may only take action on a breach of warranty if the breach was causative of a loss.

If a breach of warranty is partially causative, then the insurer might reduce a claim rather than not pay it at all.

In the past an insurer could refuse to pay a claim if you breached a warranty at any time and even if the breach had nothing to do with the loss.

Because the insurer has lost that rather strict right, it is likely to be material to the underwriter if you have failed to comply with any warranty as required.

WE THEREFORE THINK IT IS IMPORTANT THAT YOU DEVELOP A SYSTEM OF MAKING A NOTE IF A WARRANTY IS EVER BREACHED DURING THE YEAR.

Please see the examples we have included at the end of this document.

Contracting Out

It is possible for insurers to "contract out" of the new Act. As your insurance broker we will advise you if this applies to you and if so how this might affect your insurance arrangements.

When an insurer contracts out of the act, they are required to highlight any disadvantageous terms which might apply in these circumstances.

SOME EXAMPLES YOU SHOULD READ:

These are only examples and not every insurer will react in the way described.

Proportionate Remedies

1) You innocently forget to tell the insurer that you had two fire claims in the last five years with another insurer, not just one claim.

The insurer in this case is not too concerned as they were small losses but imposes a £5000 excess from inception. Your claim is reduced by £5000.

2) You fail to tell the insurer that a director of the firm has had two County Court Judgements for unpaid debts to the Council and Electricity Board in the previous 12 months.

The insurer has a rating manual that shows they would have loaded your premium by 25% if they had known this information and the claim is reduced by 20%. (Claim divided by 1.25)

3) You innocently fail to tell the insurer that you have started a small waste recycling process at part of your premises.

The insurer absolutely does not offer insurance for such risks or premises where such risks exist. They avoid the policy from inception as they would never have insured it in the first place (and have good evidence to prove that) and return your premiums in full.

4) You decide not to tell the insurer about the fact your Managing Director has been charged with theft as the premium might be too high for you to afford.

This is a fraudulent hiding of a material fact (deliberate and dishonest) and the insurer avoids the policy from inception, keeps the premium and reports the matter to the Police authorities.

Warranties and Conditions Precedent

A warranty should be strictly complied with in accordance with the wording and if at any time it is not, then you should make a note and tell us or the insurer at next renewal.

If your policy has a warranty, we will advise you.

Some warranties are descriptive of the risk and a breach could lead to non-payment or reduction of any claim. Others are suspensory conditions and you will only be penalised if there is a breach at the time of a claim and the breach affects a loss.

1) There is a warranty that you keep the burglar alarm turned on at all times when the premises are unoccupied. There is a burglary which would have been prevented if the alarm had been active, but it was not active .

The Insurer will not pay the claim.

2) There is a similar warranty which you are not complying with at the time that a tile falls off your roof and hits a passer-by.

There is no connection between the breach and the loss so the claim should be paid.

3) You breach a burglar alarm warranty but rectify it by the time of a burglary

The insurer should pay your claim

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4) You are in breach of a burglar alarm warranty and there is a serious fire. The insurer claims that if the burglar alarm had been active, the early stages of the fire would have set it off and the fire would not have caused so much damage.

It is likely that the insurer will claim that the breach has had some effect on the size of the loss and seek to reduce your claim.

5) You warrant that no-one under 18 will be allowed in the paint spray shop. The warranty is complied with at the time of a loss but it is established that you often let staff under 18 into this dangerous area.

An insurer will likely seek to refuse a claim on the basis that the warranty is descriptive of the risk.

There are other examples but as you read all these examples it should be clear to you that if there is any hint of a problem at the time of a claim, you will need expert advice.

ALWAYS CONTACT US IN THE EVENT OF THE INSURER INDICATING THAT THEY MAY NOT PAY A CLAIM IN FULL. EITHER WE, AS YOUR INSURANCE BROKER, WILL GUIDE YOU OR ADVISE YOU, OR WE WILL INTRODUCE YOU TO INDEPENDENT CLAIMS SPECIALISTS WHO CAN LOOK AFTER YOUR INTERESTS.

YOU MIGHT ALSO WISH TO CONSIDER APPOINTING A SPECIALIST WHEN THE LOSS FIRST OCCURS IF IT IS COMPLICATED OR OF ANY SIZE.

THE GOLDEN RULE IS TO TELL THE INSURER AND US AS SOON AS POSSIBLE WHEN A LOSS OCCURS OR WHERE THERE IS POTENTIALLY A CLAIM TO BE MADE UNDER YOUR INSURANCE.

PLEASE READ THIS DOCUMENT WHICH GIVES YOU DETAIL ON HOW THE NEW ACT MIGHT AFFECT YOU AND ABOVE ALL, PLEASE GIVE US TIME (HOWEVER BUSY YOU ARE) TO EXPLAIN THE MAIN CHANGES TO YOU.

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